



# Scrap Metal Dealers Act 2013 Site Licence

**Company Name**

Ward Bros (Steel) Ltd

**Head Office**

Cleveland House  
Cleveland Street  
Darlington  
DL1 2NU

**Registration Number**

1270517

**Licence Number**

DL16/01554/SCRAP

**Licence Commencement Date**

1 December 2016

**Licence Expiry Date**

30 November 2019

**Issuing Authority**

Darlington Borough Council

**Site Manager**

Colin Chadwick Billy Ward

**Site Manager**

**Site Manager**

**Site Address**

Cleveland House  
Cleveland Street  
Darlington  
DL1 2NU

**Site Address**

**Site Address**

**Council Address**

Darlington Borough Council  
Licensing  
Town Hall  
Feethams,  
Darlington.  
DL1 5QT

**Signed**

**Printed Name**

Julie Richings

**Position**

Principal Licensing Officer

If found please return to the council address above

**It is an offence to display this licence without proper authorisation**

## Extracts from the Scrap Metal Dealers Act 2013 (for information – see full Act for all details)

### Section

- 1. Requirement for licence to carry on business as scrap metal dealer**
- 1 No person may carry on business as a scrap metal dealer unless authorised by a licence under this Act (a “scrap metal licence”).  
2 See section 21 of the Act for the meaning of “carry on business as a scrap metal dealer”.  
3 A person who carries on business as a scrap metal dealer in breach of subsection (1) is guilty of an offence and is liable on summary conviction to a fine not exceeding level 5 on the standard scale
- 2 9 A person may hold more than one licence issued by different local authorities, but may not hold more than one licence issued by any one authority.
- 3 a “site manager” means an individual proposed to be named in the licence as a site manager,  
b “relevant offence” means an offence which is prescribed for the purposes of this section in regulations made by the Secretary of State, and  
c “relevant enforcement action” means enforcement action which is so prescribed”
- 7 Register of licences**
- 1 The Environment Agency must maintain a register of scrap metal licences issued by authorities in England.  
3 Each entry in the registers must record—  
(a) the name of the authority which issued the licence,  
(b) the name of the licensee,  
(c) any trading name of the licensee,  
(d) the address of any site identified in the licence,  
(e) the type of licence, and  
(f) the date on which the licence is due to expire.  
4 The registers are to be open for inspection to the public  
5 The Environment Agency or the Natural Resources Body for Wales may combine its register with any other register maintained by it.
- 10 Display of licence.**
- 1 A scrap metal dealer who holds a site licence must display a copy of the licence at each site identified in the licence.  
2 The copy must be displayed in a prominent place in an area accessible to the public.  
5 A scrap metal dealer who fails to comply with this section is guilty of an offence and is liable on summary conviction to a fine not exceeding level 3 on the standard scale.
- 11 Verification of supplier's identity**
- 1 A scrap metal dealer must not receive scrap metal from a person without verifying the person's full name and address  
2 That verification must be by reference to documents, data or other information obtained from a reliable and independent source.  
4 If a scrap metal dealer receives scrap metal in breach of subsection (1), each of the following is guilty of an offence—  
(a) the scrap metal dealer;  
(b) if the metal is received at a site, the site manager;  
(c) any person who, under arrangements made by a person within paragraph (a) or (b), has responsibility for verifying the name and address.  
7 A person who, on delivering scrap metal to a scrap metal dealer, gives a false name or false address is guilty of an offence and is liable on summary conviction to a fine not exceeding level 3 on the standard scale.
- 12 Offence of buying scrap metal for cash etc**
- 1 A scrap metal dealer must not pay for scrap metal except—  
(a) by a cheque which under section 81A of the Bills of Exchange Act 1882 is not transferable, or  
(b) by an electronic transfer of funds (authorised by credit or debit card or otherwise).  
2 The Secretary of State may by order amend subsection (1) to permit other methods of payment.  
3 In this section paying includes paying in kind (with goods or services).  
4 If a scrap metal dealer pays for scrap metal in breach of subsection (1), each of the following is guilty of an offence  
(a) the scrap metal dealer;  
(b) if the payment is made at a site, the site manager;  
(c) any person who makes the payment acting for the dealer.  
6 A person guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale
- 13 Records: receipt of metal**
- 1 This section applies if a scrap metal dealer receives any scrap metal in the course of the dealer's business  
2 The dealer must record the following information—  
a) the description of the metal, including its type (or types if mixed), form, condition, weight and any marks identifying previous owners or other distinguishing features;  
(b) the date and time of its receipt;  
(c) if the metal is delivered in or on a vehicle, the registration mark (within the meaning of section 23 of the Vehicle Excise and Registration Act 1994) of the vehicle;  
(d) if the metal is received from a person, the full name and address of that person;  
(e) if the dealer pays for the metal, the full name of the person who makes the payment acting for the dealer.  
3 If the dealer receives the metal from a person, the dealer must keep a copy of any document which the dealer uses to verify the name or address of that person  
4 If the dealer pays for the metal by cheque, the dealer must keep a copy of the cheque.  
5 If the dealer pays for the metal by electronic transfer—  
(a) the dealer must keep the receipt identifying the transfer, or  
(b) if no receipt identifying the transfer was obtained, the dealer must record particulars identifying the transfer.
- 14 Records: disposal of metal**
- 1 This section applies if a scrap metal dealer disposes of any scrap metal in the course of the dealer's business.  
2 For these purposes metal is disposed of—  
(a) whether or not it is in the same form in which it was received;  
(b) whether or not the disposal is to another person;  
(c) whether or not the metal is despatched from a site.  
4 Where the disposal is in the course of business under a collector's licence, the dealer must record the following information—  
(a) the date and time of the disposal;  
(b) if the disposal is to another person, the full name and address of that Person
- 16 Right to enter and inspect**
- 1 A constable or an officer of a local authority may enter and inspect a licensed site at any reasonable time on notice to the site manager. A constable or an officer of a local authority may enter and inspect a licensed site at any reasonable time, otherwise than on notice to the site manager, if—  
a reasonable attempts to give such notice have been made and have failed, or  
b entry to the site is reasonably required for the purpose of ascertaining whether the provisions of this Act are being complied with or investigating offences under it and (in either case) the giving of notice would defeat that purpose
- Term of licence** A - licence expires at the end of the period of 3 years beginning with the day on which it is issued.